

# DEVELOPMENT PERMIT APPLICATION

**PERMIT NUMBER**  
(Office Use Only)

Floodplain Administrator  
215 First Street Suite #1  
Parsons, WV 26287  
(304) 478-3727 x326

Development Permit Application Fee: **\$25.00**

(Make Checks Payable to 'Tucker County Sheriff'. Remit with Application to the Tucker County Floodplain Administrator)

## Applicant Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Other Ph: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Fax: \_\_\_\_\_

## Land Owner and Project Location Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(if different than Applicant) (if different than Applicant)  
Project Address: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
Project City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Project Location: District: \_\_\_\_\_ Map: \_\_\_\_\_ Parcel: \_\_\_\_\_

## Contractor Information (Including Mobile/Manufactured Home Movers)

(If Self - write 'Self'. If multiple contractors are involved, include a list on a separate sheet including all the information requested below for each contractor)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Other Ph: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
License Number: \_\_\_\_\_

## FOR OFFICIAL USE ONLY

Date Application Fee Paid: \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_  
Permit Authorized and Issued By: \_\_\_\_\_

Location:  **In Flood Plain Area**  
Additional Information: \_\_\_\_\_  
Date Initial Elevation Certificate Returned: \_\_\_\_\_  
Reviewed & Accepted by: \_\_\_\_\_ on \_\_\_\_\_  
Date Final Elevation Certificate Returned: \_\_\_\_\_  
Reviewed & Accepted by: \_\_\_\_\_ on \_\_\_\_\_  
 **Out of Flood Plain Area**

**ALL APPLICANTS COMPLETE SECTIONS 'A' AND 'B'**

**Section A - Type of Improvement**  
**(Include Dimensions for Each Type)**

**Dimensions**

New Building \_\_\_\_\_

Addition \_\_\_\_\_

Remodeling \_\_\_\_\_

Mobile Home \_\_\_\_\_

Year: \_\_\_\_\_

Make: \_\_\_\_\_

Previous Owner & Location if Not New:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Owned by Land Owner? (Y/N)

Porch/Deck \_\_\_\_\_

Other \_\_\_\_\_

**Estimated Cost of Improvement:**  
 \$ \_\_\_\_\_

**Section B - Type of Use**

Residence [Used and Occupied by the Owner **Exclusively** for Residential Purposes]

Residence [**NOT** Used and Occupied by the Owner **Exclusively** for Residential Purposes] (i.e.: Rentals, Relatives living there vs. owner, etc...)

Church

Industrial / Storage

Service Station

Retail Store / Restaurant

Other \_\_\_\_\_

**State in detail all existing and proposed uses of this improvement:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**COMPLETE SECTION 'C' FOR NEW BUILDINGS, ADDITIONS, AND MOBILE HOMES ONLY**

**Section C**

**Principle Type of Frame**

Masonry (Wall Bearing)

Structural Steel

Wood Frame

Reinforced Concrete

Other \_\_\_\_\_

**Type of Heating System**

Central Forced Air

Other \_\_\_\_\_

**Type of Heating Fuel**

Gas

Oil

Coal

Electric

Wood

Other \_\_\_\_\_

**Type of Sewage Disposal**

Public Sewer

Private System  
(Septic Tank, etc)

**Type of Water Supply**

Public

Private  
(Well, Cistern, etc)

**Residential Buildings ONLY**

Number of Bedrooms

Number of Bathrooms

Number of Other Rooms

## Sketch

**Required for all Improvements.** Give the approximate location of the improvement relative to the parcel and the surrounding area for the purpose of locating the improvement. This will be used for possible inspections and/or assessment. It does not have to be perfect, or to scale, but should **include parcel boundary lines, lot/tract lines, relevant landmarks, roads/driveways, references, etc...** to assist in accurately locating the improvement.

