Schedule of Clerk's Fees to be Charged

Updated May 2022

								\mathbf{U}_{l}	pdated N	1ay 2022										
		§59-1-10		§59-1-1	0 (a) (8)	-	§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§59-1-10(a)(7)	§5A-8-15			
	West					Outdoor	Public	Courthouse	_	wv	Fund for		1.07		Property	/Transfer	Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	8		With	Considera	ition		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F			Per \$1,0	00 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	imi	WV	8A-12-21 County	Ctata	Country		Additional	Additional 10
													Minimum Fee	Housing	Farmland Protection	****	County ****	County	page	pages
3	§59-1-10							14.5 M							Troconon		A.			
Deed *	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00	20.00	,	1.76	0.44	3.30	1.00	1.00
	§59-1-10	1.000			2.00	2.00	2.00	0.00]			32.00						1.00	1.00
Deed of Trust*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00		-			32.00			 -			1.00	1.00
Memorandum of Deed of Trust*	§59-1-10 (a) (1)	12.00	5.00	1.00	2,00	2.00	2.00	8.00					32.00						1,00	1.00
Deen of Lust	§59-1-10	12.00	3.00	1.00	2,00	2.00	2,00	. 0,00					32.00						1,00	
Fixture Filing*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Trustee Report -	§59-1-10																			
property residence of grantor 38-1-8A	(a) (2)	20.00					2.00			20.00			42.00						1.00	1.00
	§59-1-10												40.00							1.00
Plat or Map	(a) (4)	10.00					2,00						12.00			<u> </u>				1.00
UCC Filings	§59-1-10 (a) (3)	10.00					2.00						12.00						1.00	1.00
o o o r mingo	§59-1-10	******									l						.t.		!	
Miscellaneous:	(a) (6)														r					
Affidavit		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Affidavit of Ownership																				
/Heirship		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Assignments		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Bill of Sale		5.00			2.50	2.50	2.00						12.00						1,00	1.00
Certificate of																<u> </u>				
Incorporation		5.00			2.50	2.50	2.00					-	12.00			ļ			1.00	1.00
Execution		5.00			2.50	2.50	2.00						12.00			ļ			1.00	1.00
Judgment		5.00			2.50	2.50	2.00						12.00			ļ			1.00	1.00
Land Contract		5.00			2.50	2.50	2.00						12.00			<u> </u>			1.00	1,00
Lease		5.00			2,50	2.50	2.00	ļ					12.00			<u> </u>			1.00	1.00
Limited Partnership		5,00			2.50	2,50	2.00						12.00						1.00	1.00
Lis-Pendens		5.00			2.50	2.50	2.00	 	 		-		12.00			 			1.00	1.00
+		5,00			2.50	2.50	2.00	 	 				12.00			 			1.00	1.00
Living Trust		5.00			2.50	2.50	2,00			 	- -		12.00		-				1.00	1.00
Mechanics Lien Modification		3,00			2.30	2.30	2,00						12.00					-	1.00	1.00
Agreement		5.00	<u> </u>		2.50	2.50	2.00	<u> </u>	<u> </u>				12.00						1.00	1.00
Orders (Court)		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Power of Attorney		5.00			2.50	2.50	2.00						12.00						1.00	1.00

						S	chedu	le of C	erk's	Fees to	be Ch	arged								
								U	pdated N	1ay 2022										
		§59-1-10		§59-1-1	.0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§11-22-2			§59-1-10(a)(7)	§5A-8-15
	West					Outdoor	Public	Courthouse	-	wv	Fund for				Property	/Transfer	Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	8	With Consideration					Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	日日			Per \$1,0	00 Value		Bach	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	imi	WV Housing	8A-12-21 County	State	County		Additional	Additional 10
													Minimum Fee	riousing	Farmland Protection	****	****	County	page	pages
Release		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Right-of Way***		5.00			2.50	2.50	2.00						12.00	***	***	***		***	1.00	1.00
Statutory Lien		5.00			2,50	2.50	2.00						12.00						1,00	1.00
Subordination Agreement		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Substitute Trustee		5.00			2,50	2.50	2.00						12.00						1,00	1.00
Trustee's Report property not residence of grantor		5.00			2,50	2.50	2.00						12.00						1,00	1.00
Trustee's Appo	intmanta	3.00			2,30	2.30	2.00		L	i	1		12.00			<u>l</u>		<u> </u>	1,00	1,00
(Lodges,	liments	<u> </u>			T	1	I	1	r			1		<u> </u>						
Institutions		10,00					2.00	r					12.00							1.00
(Church)	§35-1-6	1.00					2.00						3.00						1,00	1.00
Copies/Certification	r			l	1	L				·	1						<u>. </u>			
Birth, Death or Marriage Certificate	§59-1-10 (d) (4)	5.00			!								5.00							
Certified Copy of Death, Birth, or Marriage	§59-1-10 (d) (1)	5.00											5.00							
Of Mannage	§59-1-10	3.00							l				5,00			-				
Copies	(d) (1)	1.50			per page for	the first 2 pag	es \$1.00 for	each addition	al page				1.50			<u> </u>				
Copies Certified	§59-1-10 (d) (1&3)	2.50											2.50							
Copies - Electronic	§59-1-10		<u> </u>		ļ	L			 							-		-		
Form	(e)	Reasonabl	e fee, not to ex	ceed cost of I	Document Sear	ch & Duplicat	ion									<u> </u>				
Justification of Surety	§59-1-10 (d) (1&3)	2.50											2.50							
Probate	1 , , , ,,	1, 2,55		L	1	1	1		·	1.	•		·	•	•	1	d.			
	§59-1-10						2.00						7.00							1.00
Administer Oath	(b) §59-1-10	5.00					2.00						7.00							1.00
Appraisements Appraisement –	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Publication		20.00											20.00							

Schedule of Clerk's Fees to be Charged

Updated May 2022

								\mathbf{U}_{l}	pdated N	1ay 2022										
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§11 - 22 - 2		§59-1-10(a)(7)	§5A-8-15	
	West					Outdoor	Public	Courthouse	_	wv	Fund for				Property	/ Transfer	Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	8		With	Considera	ation		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Магтіаде	Develop-	Legal	Education	E F	Per \$1,000 Value				Each	Each	
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum Fee	WV Housing	8A-12-21 County Farmland Protection		County	i	Additional page	Additional 10 pages
(Fiduciary	§59-1-10																			
Affidavit)	(a) (6)	5.00			2.50	2.50	2.00						12.00			<u> </u>	ļ		1.00	1.00
D 10511	§59-1-10	5.00			2,50	2.50	2.00						12.00				ļ		1.00	1.00
Bond (Fiduciary) Certificate of	(a) (6)	5.00			2,30	2.30	2.00						12.00			├	 		1.00	1.00
Appointment - Fiduciary	§59-1-10 (d) (1&3)	2.50						;					2.50							
Claims Against	-																			
Estate - Postage		postage	per claim fil	ed									-			ļ	<u> </u>			
Disclaimer	§59-1-10 (a) (6)	5.00			2.50	2.50	2.00			:			12.00						1.00	1.00
Seal of Clerk	§59-1-10	3.00	 	···	2,30	2.50	2.00						12.00			<u> </u>	1		1.00	1.00
or Commission	(d) (3)	1.00								:	į.		1.00							
Settlements (Pe			tives):				<u> </u>		<u> </u>	l.	k				•	•			!	•
Settlement		Î	<u> </u>																	
/Waiver								ŀ		•										
/Report - Mailed	§44-2-1	10.00					2.00						12.00			<u> </u>	<u> </u>		1.00	1.00
Settlement/										:						1	İ			
Waiver/Report - Published	\$44 - 2-1	10.00					2.00				ļ		12.00						1.00	1.00
Settlements (Fig	, ·	1	nor\		1		2,00	<u> </u>	<u></u>	ŀ	<u> </u>		12.00			<u>. </u>	ļ		1.00	1,00
Settlements (Fi	Inclary C	I									[1	T	T		
Settlement/Waiver	§44-2-1									,						i	ļ			
/Report - Mailed	(b)	10.00					2.00						12.00			<u> </u>	ļ <u>.</u>		1,00	1.00
	44-2-1 (b)																1			
G ut +017.:	&							ļ												
Settlement/Waiver /Report - Recorded	§59-1-10 (d)	10.00			2.50	2.50	2.00						17.00						1.00	1.00
Tacoport - Itocorded	§59-1-10		+		2.30	2.30	2.00			 			17100						1.00	1.50
Will	(a) (6)	5.00			2.50	2.50	2.00						12.00		<u></u>		l	<u> </u>	1.00	1.00
	§59-1-10						*													· ·
Will - Postage	(a) (6)	5.32	<u> </u>		Cost of m	ailing certi	fied				ļ		5.32			<u> </u>	ļ	ļ		<u></u>
Marriage License with premarital educational	§59-1-10																			
certificate	(c)	9.00					2,00	10.00	16.00				37.00							1.00
Marriage License	§59-1-10									1						1				
without premarital educational certificate	(c)	9.00					2.00	10,00	21,00		5.00	10.00	57.00]				1.00
	\-\	2,00			l	L		10,00	21,00		5.00	10.00	2,100			<u> </u>	<u> </u>		l	1.50

Schedule of Clerk's Fees to be Charged

								\mathbf{U}_{l}	pdated N	1ay 2022										
		§59-1-10		§59-1-10	O(a)(8)		§5A-8-15 §29-26-6 §11-12			§31-18	§59-1-10 (c)(4)	§48-2-702		§11-22-2					§59-1-10(a)(7)	§5A-8-15
	West				Public	Courthouse	_	wv	Fund for			Property Transfer Stamp					Documents	Preservation		
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	8	With Consideration				Over 5 Pages	Over 19 pages	
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education		Per \$1,000 Value				Each	Each	
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimt	WV Housing	8A-12-21 County	State	County		Additional	Additional 10
													Mir	Trousing	Farmland Protection	****	-	County	page	pages
Fees are to be rem	itted to the					- 1	10% to		Remit	ъ	D	n :			Exclusively	5				
General County F		1	Remit to		Remit to	Remit to	General Fund	Remit to	to State	Remit	Remit	Remit			for funding		Remit	Remit		10% to
Auditor, WV Hou	-	I	Assessor's		State	State	90% to	State	Auditor's	State	State	State		Remit	county farmland	State	to	to	Remit	General Fund
and the State Tre	-	ı		Remit to 911 Fund	Treasurer's Office	Treasurer's Office	State Auditor	Treasurer's Office	Office	Treasurer's Office	Treasurer's Office	Treasurer's Office		to WV Housing	preservatio	Auditor's Office	General Fund	General Fund	to General Fund	90% to State Auditor
the 10th of the mon	th.	Fund	Fund	911 runa	Omce	OHICE	Auditor	Office		Onice	Office	Office	l	Housing	n	\$ Office	rullu	1 unu	Fullu	State Auditor

Minimum Fee is the lowest amount that can be charged. Columns after Minimum Fee are additional fees that may apply as noted.

- * The County Clerk's Fees of \$12.00 shall be deposited into the general fund with \$2.00 dedicated to the operation of the county clerk's office.
- ** This 2.20 fee is charged only in Counties where the County Commission has formally created a farmland protection program per WV Code Chapter 8A.
- *** Right of way with consideration could have WV Housing and property transfer stamp fees as well.
- **** \$1 toward General Fund; \$15 toward Familly Protection Shelter
- ***** Beginning July 1, 2021, the state portion is to be reduced by 0.22 and county portion to be increased by 0.22 each year until 2030, when the entire \$2.20 is for county purposes.

Note: Deeds, Property Transfer Stamp, County - \$1.10 or \$2.20 per \$1,000, after passage of SB 433 in 2017 permitted to increase above \$2.20 per \$1,000 but not to exceed \$3.30 per \$1,000

Note 1:

Instruments executed or acknowledged in West Virginia must contain the name of the person, and governmental agency, if any, that prepared such instrument at the conclusion of such instrument in the following form: " This instrument was prepared by (name)."

Note 2:

WV Code §5A-8-15 provides that the County Clerk shall charge and collect an additional one dollar fee for every document containing less than twenty pages filed for recording and an additional one dollar for each additional ten pages of document filed for recording. This fee is added whenever a document is presented for recording.

Note 3:

The additional fee for WV Housing of \$20.00 was added for any document that requires property transfer stamps.

	Schedule of Clerk's Fees to be Charged																			
	Updated May 2022																			
		§59-1-10		§59 - 1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				11-22-2		§59-1-10(a)(7)	§5A-8-15	
	West					Outdoor	Public	ublic Courthouse			Fund for			Property Transfer Stamp					Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	9		With	Considera	tion		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	appraisal Center Farmland Conserv- Preserv- Improve- Marriage Develop- Legal Education g					Each	Each										
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	nimu	WV Housing	8A-12-21 County	State	County		Additional page	Additional 10
						:							Mir	110401116	Parmland Protection	****	****	County	pago	pages
Fees are to be rem	itted to the				Remit	Remit	10% to General	Remit	Remit to	Remit	Remit	Remit			Exclusively	Remit				
General County F			Remit to		to	to	Fund	to	State	to	to	to			for funding county	to	Remit	Remit		10% to
Auditor, WV Hou	-		Assessor's		State	State	90% to	State	Auditor's	State	State	State		Remit	farmland	State	to	to	Remit	General Fund
and the State Tre	easurer by		Valuation	Remit to	Treasurers	Treasurer's	State	Treasurers		Treasurer's	Treasurer's	Treasurer's		to WV	preservatio			General	to General	90% to
the 10th of the mon	th.	Fund	Fund	911 Fund	Office	Office	Auditor	Office	****	Office	Office	Office		Housing	n	s Office	Fund	Fund	Fund	State Auditor

Remittance of Fees

Housing

West Virginia Affordable Housing Trust Fund C/o West Virginia Housing Development Fund Account Department 1814 Virginia Street E. Charleston, WV 25301

Fees to Remit:

WV Housing

General County Fund

Remit to Sheriff

Fees to Remit:

County Clerk's Fees
10% of Public Record & Preservation
10% of Additional Preservation
Documents Over 5 Pages
Property Transfer Stamps - County

State Treasurer

West Virginia State Treasurer's Office 1900 Kanawha Boulevard East Charleston, WV 25305

Fees to Remit:

Farmland Protection

Outdoor Heritage Conservation

Courthouse Facilities Improvement

WV Housing Development

Fund (Banking Commissioner)

Fund for Civil Legal Services for Low Income Persons

Marriage Education Fund

State Auditor

Office of the State Auditor County Collections Division 1900 Kanawha Blvd Bldg 1, Room W-118 Charleston, WV 25305

Fees to Remit:

90% of Public Record & Preservation Marriage License 90% of Additional Preservation Fee Property Transfer Stamp - State