

**TUCKER COUNTY BOARD OF HEALTH MEETING
AUGUST 30, 2023 AT 4:30 PM
AT THE TUCKER COUNTY HEALTH DEPARTMENT**

AGENDA:

Determination of Quorum

Approval of Minutes of Previous Meeting

Administrators Report

- Financial**
- Grants**
- Custodial Services**

Environmental Report

- Septics/Wells**
- Food Services**
- General Sanitation**

Nursing Report

Threat Preparedness

Old Business

New Business

Next Meeting/Adjournment

MINUTES

Tucker County Board of Health

June 21, 2023, 4:30 pm / Meeting called to order by BOH Vice Chair: Becky Poling.

In Attendance

- Board Members: Becky Poling, Trenton Helmick and Donna Patrick (via phone). Administrator: James Snyder, Nurse: Kimberly Ledden, and Lydia Crawley, Parsons Advocate.

Approval of Minutes

- The minutes were read. Donna Patrick made a motion second by Trenton Helmick to approve the minutes from the April 25th, 2023, meeting, all in favor.

Safety Meeting

- James held a safety meeting on "Protection from the Sun".

Administrative/ Financial Report

- James went over and explained the financial report handouts. Numbers look good for the rest of the fiscal year.
- Got an issue with the payment of CD interest resolved with the bank.
- Temporary Staffing will end on June 30th. Most likely keep Sandi Ownes on to fill in for Carroll Precht who will be off for some time.
- All grant applications have been submitted for the coming fiscal year.
- The most current audit found "no findings" and we received a favorable audit report.

Environmental

- James reported that several wells and septic systems are being permitted and installed (increased numbers of septic systems from last year this time).
- Increase in Food Handler's class attendance.
- Plan to start "Person in Charge" training again soon.
- Increase in complaint investigations.

Nursing Report

- Kim reported on the county's current TB case.
- Report of a possible mumps or measles case.
- "Dining with Diabetes" was a success and there is a reunion celebration planned for September.
- Threat Prep meeting/exercise meeting coming up in Elkins.
- Old business and new business were addressed by James in the Administration report.

Next Meeting

- Wednesday, August 30, 2023, at 4:30 pm Tucker County Health Dept.
- Donna Patrick made a motion to Adjourn second by Trenton Helmick, all in favor.

Donna Patrick,

Tucker County Board of Health Chair

Third BOH meeting of 2023.